

## **VACANCY**

### **PARISH CLERK AND RESPONSIBLE FINANCIAL OFFICER PURSE CAUNDLE PARISH COUNCIL**

Purse Caundle Parish Council seeks to recruit a Parish Clerk and Responsible Financial Officer to carry out all statutory duties for the Parish Council.

The post is for four hours per month. The salary is £12.21 - £12.42 per hour. Annual salary is £586.08 - £596.16 – Spinal Column Point 5 – 6.

For more information and to request an application form, job description and person specification, please contact Zöe Godden, Locum Parish Clerk at [clerk@pursecaundlepc.org.uk](mailto:clerk@pursecaundlepc.org.uk)

The closing date for applications is 8<sup>th</sup> April 2024 at 5pm.